

# Parkview

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## EVENT CENTER

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### WEDDING INFORMATION

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1303 10th Street

Rock Valley, IA 51247

712-476-4300

# Rental Information

| BALLROOMS | capacity |
|-----------|----------|
|-----------|----------|

|                  |     |
|------------------|-----|
| Full Facility    | 350 |
| West Ballroom    | 80  |
| Central Ballroom | 200 |
| East Ballroom    | 120 |

\*Capacity is for chairs alone. Adding tables will decrease the number of people we are able to comfortably seat.

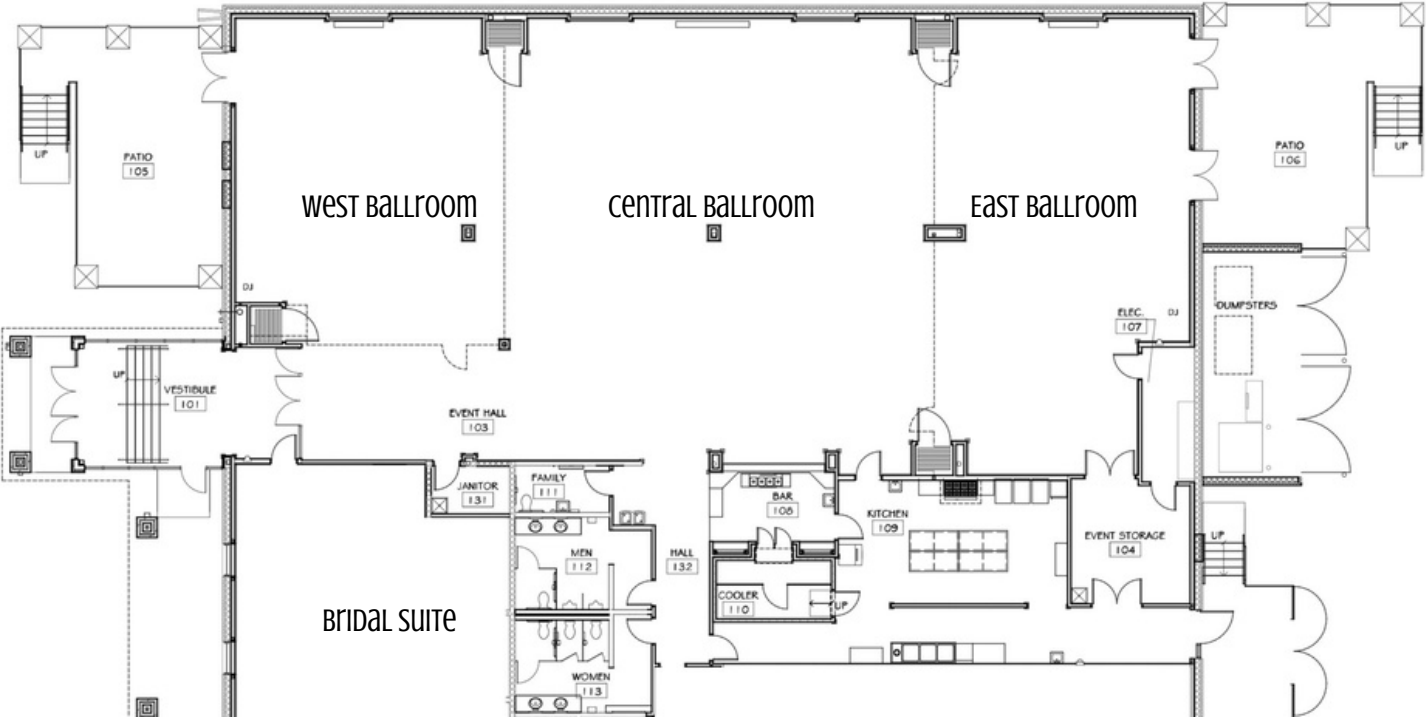
# WEDDING PRICING

|                    |         |
|--------------------|---------|
| Full Facility      | \$1,800 |
| Central Ballroom   | \$1,000 |
| West/Central Combo | \$1,600 |
| East/Central Combo | \$1,700 |

Call or email for Holiday Pricing

712-476-4300

[jenndg@cityofrockvalley.com](mailto:jenndg@cityofrockvalley.com)



# THE ceremony

## **INDOOR ceremony.....STARTS at \$250**

Seating for up to 250. Chairs will be provided by Parkview Event Center

### **INDOOR AUDIO VISUAL PACKAGE INCLUDED**

Includes Manager coordination of Audio Visual Equipment for ceremony

One transition from ceremony seating into reception style seating if needed.

\*All ceremony and transitional plans will be prearranged to ensure smooth transitions.

## **Rehearsal Dinner.....\$150/HOUR**

To have your rehearsal/rehearsal dinner at Parkview, you can choose from one of three options:

**ONE**, if the venue is not booked the day prior to your event, you can have your rehearsal during business hours (9AM - 5PM) for \$500

**TWO**, if you want to do the rehearsal/dinner outside of business hours, you will need to pay an additional \$150 per hour you are at the facility. Parkview will not be able to confirm availability for rehearsal outside regular business hours until 10 (ten) business days prior to your event.

**THREE**, you can wait until 10 (ten) business days prior to your event and if the venue is not booked the day prior to your event, you can have your rehearsal during business hours (9AM - 5PM) for \$250.

\*No package services are included in these prices. Client must complete all clean up and reset.

# Bridal Packages

## DeLuxe.

Base Rental Price + \$4.25 per seat

Access to facility on day of from 9AM - 1AM\* (Completely out of facility by 1:00 AM)

45 round tables, 16 banquet tables, 7 cocktail tables

Cushioned chairs

Use and Set up of table linens, tables, and chairs - Set up to be completed by Parkview Staff

- Choice Black or White table linens and skirting for accent tables

Tear down of table linens, skirting, tables, and chairs

Use and Set up of staging for Head Table

Tear down of Head Table, Cake Table, and Accent Table Skirting

Beverage Table for water dispenser with glasses provided by Parkview

Full Bar Service upon request

Customized Floor Plan

Wedding Gifts transferred to Bridal Suite and locked after social hour (optional)

Catering Kitchen

Cleaning service provided (caterers/clients are still responsible to pick up after themselves in the kitchen)

## ADDITIONS:

Day Prior: Pre-book at \$500 or if still available at 10-Day Meeting \$250

Linen Napkins in various colors available for rent: \$0.75 per seat

Guest or Caterer must provide ALL disposable supplies (plates, napkins, forks, cups)

Access to Bridal Suite for dressing/storage throughout the event: \$100

Audio Visual package: \$50

- Includes Manager coordination of Audio Visual Equipment: Sound System in Event Hall, Microphones, Projectors, Screens, Spotify



# ELITE.

Base Rental Price + \$6.25 per seat

Access to facility on day of from 9AM - 1AM\* (Completely out of facility by 1:00 AM)

45 round tables, 16 banquet tables, 7 cocktail tables

Cushioned chairs

Use and Set up of table linens, tables, and chairs - Set up & tear down to be completed by Parkview Staff

- Choice of Black or White table linens and skirting for accent tables
- Linen napkins in various colors

Use and Set up of staging for Head Table

Tear down of Head Table, Cake Table, and Accent Table Skirting

Set up and Use of Parkview China plates, salad plates, glassware, and flatware

Salt & Pepper Shakers at each table

Event Staff bus plates from tables following dinner & clearing trash throughout evening

Water service at each table during social hour and dinner

Champagne for Head Table for toasts with use of Parkview Champagne Flutes

Full Bar Service upon request

Customized Floor Plan

Access to Bridal Suite for dressing/storage throughout the event

Wedding Gifts transferred to Bridal Suite and locked after social hour (optional)

Catering Kitchen

AV Package Included

Cleaning service provided (caterers/clients are still responsible to pick up after themselves in the kitchen)

## ADDITIONS:

Day Prior: Pre-book at \$500 or if still available at 10-Day Meeting \$250

